

2019 Rotary Zone Institute Financial Report

Zone 30 & 31

Line		Actual Prior Year	Actual Current Year	Budget Current Year	Current Year Variance
	REGISTRATION				
6	Total Number of Participants	433	393	354	39
8	INCOME				
9	Registration Fees	196,195.00	221,105.00	218,250.00	2,855.00
10	Donation/Sponsorships	56,500.00	89,500.00	79,000.00	10,500.00
11	Exhibits	1,155.00	1,424.41	2,000.00	-575.59
12	Interest Income	109.57	60.05	35.00	25.05
13	<i>Other (please list):</i>				
14	Rotary Foundation reimbursement	4,500.00	4,500.00	4,500.00	0.00
15	Other	0.00	20.00	0.00	20.00
16	Total Income	258,459.57	316,609.46	303,785.00	12,824.46
18	EXPENSES				
19	Registration Materials	730.22	5,206.39	2,750.00	2,456.39
20	Bank Charges	9,129.28	6,086.52	6,443.00	-356.48
21	Food	96,265.22	100,821.16	111,211.90	-10,390.74
22	Meeting Rooms	0.00	0.00	0.00	0.00
23	Signs/Decorations	4,574.87	4,497.82	5,800.00	-1,302.18
24	Audio/Video	15,522.62	17,644.48	15,000.00	2,644.48
25	Prizes	0.00	0.00	0.00	0.00
26	Entertainment	2,250.00	21,864.14	25,700.00	-3,835.86
27	GETS	29,591.60	29,725.94	32,391.65	-2,665.71
28	Insurance	0.00	0.00	3,200.00	-3,200.00
29	Office Supplies	402.86	585.00	500.00	85.00
30	Postage	50.00	14.99	150.00	-135.01
31	Telephone/Fax	0.00	0.00	0.00	0.00
32	Printing	5,284.36	9,951.58	5,250.00	4,701.58
33	Sgt-at-Arms	0.00	0.00	0.00	0.00
34	Photography	0.00	0.00	0.00	0.00
35	Souvenirs	0.00	0.00	0.00	0.00
36	Transportation	11,841.70	10,472.70	8,385.00	2,087.70
37	Speakers	15,466.48	1,819.59	16,750.00	-14,930.41
38	VIPS	0.00	0.00	0.00	0.00
39	<i>Miscellaneous (please list):</i>				
40	Lodging	20,427.40	8,233.91	10,931.60	-2,697.69
41	Registration Credits	0.00	23,500.20	20,000.00	3,500.20
42	Other	9,690.31	8,501.14	8,535.00	-33.86
43	TOTAL EXPENDITURES	221,226.92	248,925.56	272,998.15	-24,072.59
44	Excess or (Deficit) for the year (subtract line 43 from line 16)	37,232.65	67,683.90		

Net Assets or Fund Balance at **Beginning of Year**
(Must agree to end-of-year figure reported on prior year Rotary Zone Institute Report)

87,440.49

Excess or (Deficit) for the year (Line 44)

67,683.90

Other Changes in Net Assets or Fund Balance
(Please List in Detail)

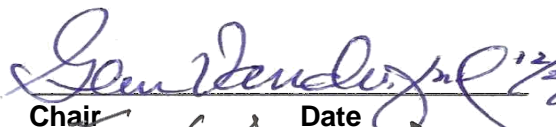
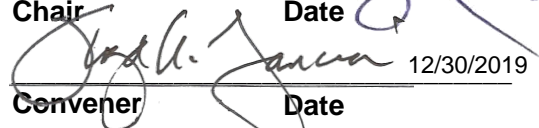
13,786.84

See attached list.

Net Assets or Fund Balance at the **End of Year**
(Amount forwarded to next Rotary Institute Fund)

168,911.23

Certified:


 Chair _____ Date 12/29/19

 Convener _____ Date 12/30/2019


 Treasurer _____ Date 12/30/2019

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Other Changes in Net Assets or Fund Balance

Convention event

Income	30,660.00	
Expenses	<u>17,237.35</u>	13,422.65

Success Seminars

Income	15,160.00	
Expenses	<u>14,687.04</u>	472.96

Other items

Income - miscellaneous items	4,164.92	
Expenses - various administrative	<u>4,273.69</u>	<u>(108.77)</u>

13,786.84



ROTARY INSTITUTE FINANCIAL REPORT CHECKLIST

Rotary Code of Policies Requirements

Rotary Code of Policies, Section 60.050 paragraph I, requires that within 90 days after the conclusion of the institute, conveners send a complete financial statement detailing the **revenues and expenses of the institute to the convener(s) of the following year's institute, and to each governor, and past director within the zone(s)**. The financial statement should be certified by the chair and treasurer of the institute and will include any surplus balance received from the **prior year's institute and any surplus balance carried forward to the following year's institute**.

Within this same 90-day period, conveners must also provide the general secretary written confirmation of compliance, via the checklist below. Once you have completed each of the requirements listed below, please complete the form and submit via email to RI/Susan Gonzalez at susan.gonzalez@rotary.org.

- I confirm that a financial statement has been certified by the chair and treasurer of the institute detailing all revenues and expenses of the Rotary institute, including any surplus **balance received from the last year's institute and any surplus balance carried forward**.
- I confirm that a copy of the signed financial statement detailing all revenues and expenses **of the institute has been provided to the convener of the following year's institute, all district governors in the zone(s), and all past directors from the zone(s)**.
- I confirm that any surplus balance has been forwarded to the convener of the next Rotary institute (provide recipient name below), to be carried forward for the use of that institute*.

Name of recipient: Floyd Lancia

**If, due to local circumstances, the surplus balance must be disposed of using an alternative method note "N/A" in the line above and submit written agreement from the following year's institute convener and treasurer, and the general secretary, to use the surplus balance through an alternative method.*

- Alternatively, please check here if there was no surplus balance available.

As convener, I confirm that the above information is accurate:

Signature:  Date: 12/30/2019

Name: Floyd Lancia

Institute Zone(s): 30 & 31

Please return to via email to Susan Gonzalez at susan.gonzalez@rotary.org