

Heart of America  
**Rotary**  
Zones 30 & 31  
Rotary Institute  
Springfield, Illinois  
Sept. 7-10, 2017



## LAST MINUTES NOTES

We want to extend a special welcome to you as you prepare to attend the Zones 30 and 31 Rotary Institute. We are excited that you will be joining us in Springfield. We have a wonderful event planned for you that will include exciting and inspirational speakers, the latest Rotary updates, a special evening at the Lincoln Museum and the hospitality and fellowship that is such an important component of our time together when we gather as our Heart of America family.

We hope that this information is helpful to you. See you in Springfield!

RID Greg Yank, Convener  
Ed Hardesty, Springfield Institute Chair

### Wyndham Springfield City Centre

Our hotel is located at 700 E. Adams Street, Springfield, IL. Reservations can be made by contacting the hotel at 217-789-1530 or online at [www.wyndham.com](http://www.wyndham.com). Wi-Fi is provided complimentary in all hotel rooms.

### Parking

If you are staying at the Wyndham Hotel, parking at the Institute is included. While we do not anticipate issues, please note there is ongoing construction in the parking garage. Should you have difficulty locating a parking space, please see the bell station or front desk for alternate parking options, shuttle service and a permit.

### Offsite Events

On Wednesday evening the DGs, DGEs, and DGNs will attend a special event at the Old State Capitol. If you are not able to walk 3 blocks, please contact Transportation Chair Bill Smith at [smithveld@comcast.net](mailto:smithveld@comcast.net) or 217-303-9896 for assistance.

On Friday evening, we will enjoy drinks, heavy hors d'oeuvres, desserts and a tour of the Abraham Lincoln Presidential Museum. Again, if you are unable to walk 3 blocks to the Museum, please contact our Transportation Chair Bill Smith at [smithveld@comcast.net](mailto:smithveld@comcast.net) or 217-303-9896 for assistance.

**Requests for transportation to offsite activities should be made by August 15, 2017.**

### Cancellation/Refund Policy

#### CANCELLATION POLICY:

You may cancel your registration on-line using the registration link.

If you cannot cancel your registration online, contact Registrar, Linda Mong ([lgmong@msn.com](mailto:lgmong@msn.com)) to request event cancellation, and include names of those cancelling and identify specified items being cancelled, along with contact information/phone number.

#### REFUND POLICY:

- Through August 4, 2017; Full Refund.
- August 5 thru August 25, 2017; \$50 processing fee and no refund on Training Portions for DG-DGE-DGN packages. Prorated amounts on Institute and PDG packages.
- After August 25, 2017; No Refunds
- Refunds issued based on the form of payment received.
- Refunds will be issued after the event ends.

### Arrivals and Departures in Springfield

#### Ground Transportation

- Ground transportation will be provided by local Rotarians from the Abraham Lincoln Capital Airport SPI. The airport is served by American Airlines, United and Allegiant.
- If you are arriving by air, local Rotarians will pick you up at the airport. Everyone should complete and return the Transportation Arrival and Departure Form, regardless of your mode of transportation or arrival city. You must fill out this form if you want transportation from the airport and **return it by August 15**. The Wyndham hotel is 4 miles south from the airport. (About a 12 minute drive depending on traffic)

Please contact Transportation Chair, Bill Smith at [smithveld@comcast.net](mailto:smithveld@comcast.net) or 217-303-9896 for special arrangements.

#### **Transportation options from St. Louis Lambert Field (STL) to Springfield, IL**

The distance from St Louis, MO to Springfield, IL is about 106 miles.

## **Amtrak**

The Gateway Transportation Center is the hub for Amtrak in St. Louis and is located at 430 South 15th Street. The location is one block east of Union Station. Currently, trains depart for Springfield at the following times: 4:35 AM, 6:40 AM, 7:55 AM, 3:00 PM and 5:30 PM. Travel time to Springfield is about two hours. Tickets can be purchased on the Amtrak website which is <https://www.amtrak.com/home/>.

By using the Destinations link on the website, a tab will appear where you can enter St. Louis Gateway Station (STL) as the point of origin and Springfield, Illinois (SPI) as the destination. After entering the departure date and the number of travelers, select the Find Trains link. This will show the availability of trains to Springfield.

The MetroLink can be used to get from Lambert Field to the Gateway Transportation Center. The destination point on the MetroLink for the train station is the Civic Center, which is near the train station. Travel time on MetroLink is 30 minutes. Other options to get to the train station are Uber or a cab.

For travelers originating from Northeastern Texas, Central Arkansas or Southeastern Missouri, Amtrak's Texas Eagle may be an option. The Texas Eagle originates in San Antonio and travels through Texas, Arkansas, Missouri, and Illinois and stops in Springfield on its way to Chicago.

## **Greyhound Bus**

The Gateway Transportation Center is also the hub for Greyhound buses. Currently, a bus departs for Springfield at 8:30 AM and 7:20 PM. Travel time to Springfield is less than two hours. Tickets can be purchased on Greyhound's website which is <https://www.greyhound.com/>

## **Shuttle Van**

The Bart shuttle van offers door-to-door pick-up and drop-off service in a 6-passenger conversion van. The current cost to travel to Springfield is \$65.00 for one passenger and \$55.00 for a companion. Reservations can be made at the company's website which is <https://bartshuttle.com/>.

## **Arrival Times**

DGEs, DGNs and Spouses/Partners should arrive at the hotel on Tuesday, September 5 between 1:00 and 5:00 pm to register and prepare for the Welcome Reception & Cash Bar at 6:00 p.m. The reception will be followed by a bonding dinner and hospitality suites.

DGs and Spouses/Partners should arrive on Wednesday, September 6 in time to meet in the hotel lobby at 4:30 pm. We will walk to our off-site event at the Old State Capital. You don't want to miss this event!

PDGs should plan to arrive on Thursday, September 7 prior to 1:00 pm in order to participate in the Institute Service Project. We will be packing meal bags for Rise Against Hunger.

### AnyEvent App

Plan your activities during the Institute using the AnyEvent App. Use your mobile device to download the free app from your App store. After download, click "Join" or "Login" as appropriate. Our Event Code is 425185.

### Rotary Institute Service Project

A "hands on" service project has been planned to allow Institute participants to be part of packaging 15,120 meals for Rise Against Hunger. Please plan to arrive in Springfield early enough on Thursday, September 7 to be part of this 1:00 pm project.

In addition, we will also be providing cash assistance to two local nutrition programs. We will be collecting funds to assist the Central Illinois Food Bank and St. John's Bread Line. Tax deductible checks can be made payable to District 6460 Rotary Foundation.

### Registration Hours

Registration will take place on the Mezzanine level of the Wyndham hotel. Registration will be open during the following hours:

Tuesday, September 5	1:00 pm – 5:00 pm
Wednesday, September 6	1:00 pm – 5:00 pm
Thursday, September 7	8:00 am – 5:00 pm
Friday, September 8	7:30 am – 1:00 pm

### Hospitality Suites

Hospitality suites, hosted by PDGs, DGs, DGEs and DGNs will be open after the last scheduled event of the evening in the following rooms:

PDGs – Suite 2002

DGEs – Suite 2104

DGNs – Suite 2103

DG's – Will join host Governors Doug Huff and Larry Howell at their suite at the Doubletree.

## House of Friendship

Join RID Greg Yank as he opens the House of Friendship on Thursday, September 7 at 11:00 am. The House of Friendship will be open Thursday 11:00 am – 5:00 pm; Friday 9:00 am to 5:00 pm and Saturday 9:00 am until 4:00 pm.

## Partner Reception

On Thursday, September 7, spouses and partners are invited to join Catherine Taylor Yank at a reception honoring Juliet Riseley and Jetta Burton. The reception will be held in Vista 6 on the 29<sup>th</sup> floor at 3:30 pm.

## Institute Events

This year's Institute has an outstanding line up of speakers, guests and entertainment. You'll hear from RIP Ian Riseley, PRIP and Foundation Trustee Ron Burton, PRIP John Germ, PRID Larry Lunsford, former Disney World Executive Lee Cockerell, Championship Basketball Coach Chantal Vallee, and Olympic Medalist Jackie Joyner Kersee.

Upon arrival, check your program for specific times.

## Emerging Rotary Leaders Seminar, Membership Seminar and Professional Staff Seminar

We are excited to welcome Emerging Rotary Leaders, District Membership Chairs and Professional Staff to special seminars at our Institute. Seminars begin at 8:00 am on Friday, September 8.

## Institute Photos

Class photos for DGs, DGEs, and DGNs will be taken on Wednesday, September 6 at our offsite event. Training leaders will provide additional information.

## Lift Your Voices

The Rotary Choir under the direction of Bettye Lou Lancia, will sing during our Sunday morning Interfaith and Memorial Service. The choir will practice at 3:45 pm on Friday, September 8 in the Prairie room. An additional practice may be held at 2:30 pm on Saturday, September 9.

You are welcome to join the Rotary Choir.

## What to Wear

Training and Institute participants represent Rotary and are asked to project a professional image. Meeting rooms are often cool so consider layers to keep you comfortable. All events will be business casual except the following:

Thursday evening – Class Reunion – Wear your class jacket and tie/scarf.

Saturday evening – Black tie optional.

## Things to do in Springfield, IL

During your free time, you'll want to enjoy some of the historical sites in Springfield. Some places you might consider are:

Abraham Lincoln Presidential Library and Museum – located at 212 N. 6<sup>th</sup> Street in Downtown Springfield, just a few blocks from our hotel. The museum is open Monday – Friday from 9 am to 5 pm. For more info, contact the Museum at (217) 558-8844.

Dana-Thomas House – Designed by Frank Lloyd Wright in 1902, the house was built for Susan Lawrence Dana. The house is located at 301 E. Lawrence Ave. Tours are available Wednesday – Saturday from 9 am to 5 pm. Seasonal hours are available on Monday & Tuesday. For specific info, call (217)782-6776.

Please note that the suggested donation is \$10 for adults, \$5 for children and \$15 for families.

Lincoln Home National Historic Site – Visit the only home Lincoln ever owned at 426 S. 7<sup>th</sup> Street. To visit, a free ticket must be obtained from the Visitors Center. Call (217) 391-3221 for additional information.

Representatives from the Springfield Visitors Bureau will be available near our Registration area on Friday, September 8 from 9:00 am to noon. They will provide discounted tours, maps and other information about the Springfield area.